

# SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION

(“Deemed to be University u/s 3 of the UGC Act, 1956”)

**Accredited 'A' Grade by NAAC**

Agalakote, B.H.Road, Tumkur – 572 107.KARNATAKA, INDIA.



No.SSAHE/ACA/25/2019

Date: 13/03/2019

## **NOTIFICATION**

### **Sub: Strategies for relating to the constitution and functions of the NBA Cell**

**Note :** Quality assurance maintains the goodwill and trustworthiness of any organization. These accreditations are conducted by The National Board of Accreditation (NBA) which was established by AICTE (All India Council of Technical Education) under section 10(u) of AICTE act, in the year 1994, for periodic evaluations of technical institutions according to specified norms and standards as recommended by AICTE council. The board, in the year 2010, has got status of an autonomous body for quality assurance and relevance of education specially programs in technical and professional institutes.

**Preamble:** Sri Siddhartha Institute of Technology a Constituent off-campus college places special emphasis on the quality in education, so to take care of the evaluation and other related activities and to maintain the institute's quality at par with the parameters and criteria laid by AICTE, Sri Siddhartha Academy of Higher Education is having the NBA committee with experienced faculties as its members.

Sri Siddhartha Institute of Technology is an off-campus constituent college of SSAHE has established the Internal Quality Assurance Cell (NBA -IQAC) in the year 2015 as a post accreditation quality sustenance measure. The Cell comprises of different committees to assess, monitor, and advise on different quality aspects of the overall functioning of the Institution/Academy.

### **1. Title & Commencement:**

- a. These guidelines shall be called the bye-laws governing the constitution power and functions of the National Board of Accreditation Cell (NBA)
- b. These bye-laws shall come into force from the date of assent of the Chancellor of the Academy.

### **2 Composition of the NBA Cell**

NBA Cell is constituted in the Academy, under the Chairmanship of the Vice-Chancellor with heads of important academic and administrative members and a few teachers and a few distinguished educationists and representatives of management and stakeholders.

Contd...2

The composition of the NBA Cell may be as follows:

1. Chairperson: Vice-Chancellor
2. Dean / Principal of the Institution Co-Chairman
3. Teachers to represent all level (Three to eight)
4. One member from the Management
5. Few Senior administrative officers
6. One nominee each from local, Students and Alumni and Parent.
7. One nominee each from Employers /Industrialists/ Stakeholders
8. One of the senior teachers as the coordinator/Director of the NBA Cell

### **3. Functions**

- Evaluate the SAR Score for the applied program
- Collect and analyze the students' admissions quality and quantity, pass percentage of students. study and analyze the lab, library, research and other facilities of in the campus
- Collect details about the Sports/ NCC/ NSS and extracurricular activities in the campus.
- Feedback from internal and external stake holders.
- Document the details of Infrastructure available for running the program, like classes, seminar halls etc.

### **4. The role of the Coordinator.**

The role of the coordinator of the NBA Cell is crucial in ensuring the effective functioning of all the members. The coordinator of the NBA Cell may be a senior/competent person with experience and exposure in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the NBA Cell as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.

**5. Frequency of Meeting:** The committee shall meet as when required.

### **6. Address for Correspondence**

NAB Cell, Sri Siddhartha Academy of Higher Education, Agalakote,  
B.H. Road, Tumkur – 572107, Karnataka.  
E-mail: [nba@sahe.in](mailto:nba@sahe.in)

### **7. Important Links:**

University Grants Commission (UGC), New Delhi  
National Board of Accreditation (NBA)

This notification shall come into force with immediate effect.

**By Order**

**Sd/-  
REGISTRAR**