

SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION

(Deemed To Be University Declared under Section 3 of the UGC Act, 1956)

Accredited 'A+' Grade by NAAC

SRI SIDDHARTHA INSTITUTE OF TECHNOLOGY

(A Constituent College of SSAHE)

Maralur, Tumakuru - 572 105, Karnataka, India



No: SSAHE/IQAC/31/2023

Date: 06/10/2023

Minutes of IQAC Meeting held at 11 AM on Monday the 3rd October 2023 in the Board Room of the Academy, Tumkur

Members present during the Meeting:

- | | |
|-------------------------|-------------------------------|
| 1. Dr. K B Lingegowda | 12. Dr. Swamy R M |
| 2. Dr. M Z Kurian | 13. Dr. Suhas S |
| 3. Dr. Gurushankar G | 14. Dr. Savitha Rani B |
| 4. Dr. M B Sanikop | 15. Dr. Manjula Y |
| 5. Dr. Praveen B Kudva | 16. Dr. Bharathesh J V |
| 6. Dr. M S Raviprakasha | 17. Dr. Guruprasad S |
| 7. Dr. Diwakar | 18. Dr. Jayadev |
| 8. Dr. Prabhakar G N | 19. Dr. Lohith |
| 9. Dr. M Sudeep Kumar | 20. Dr. Prakash R |
| 10. Dr. Geetha J P | 21. Dr. Chidananda Murthy M V |
| 11. Dr. G Kokila | |

Leave of Absence

1. Dr. Venkatesh N S
2. Mr. Sunil T Shambhatnavar
3. Dr. Prakash M R

Welcome:

The meeting was initiated by the Registrar, Dr. M Z Kurian by welcoming the Vice-Chancellor and other members of the IQAC committee.

The meeting was convened and the agenda of the meeting was taken up.

SSAHE/IQAC-Q1/1/2023: NAAC Cycle-2 Peer Team report (SWOC) presentation

Coordinator of IQAC presented the SWOC report of the Academy submitted by the NAAC Cycle-2 Peer Team.



SSAHE/IQAC-Q1/2/2023: IQAC structure and NAAC Team of SSAHE

IQAC structure of SSAHE and constituent colleges was presented to the committee for the approval. NAAC criteria heads of the academy are nominated during the meeting.

Resolution: Discussed and Approved

SSAHE/IQAC-Q1/3/2023: IQAC Calendar of Events

The Calendar of Events of IQAC was presented to the committee for the discussion and approval.

Resolution: Discussed and Approved

SSAHE/IQAC-Q1/4/2023: Slow and Advanced Learners Process manual

Revised Slow and advanced learners process manual was notified on 19/09/2023. Dean of the college shall submit a consolidated report on slow learners, advanced learners and action taken to the Academic council during August every year.

Resolution: Discussed and Approved

SSAHE/IQAC-Q1/5/2023: Activity registration in SSAHE database (ARN)

IQAC of SSAHE has launched a google site (www.sites.google.com/sahe.in/iqac) to facilitate the process of data collection, monitoring and documentation. The Activity registration to SSAHE database through the portal is enabled where every activity to be conducted by the college/ institution shall be registered through the concerned IQAC coordinator to the database to get a unique Activity Registration Number (ARN). The allotted ARN shall be used in the documents created for the event.

Resolution: Discussed and Approved

SSAHE/IQAC-Q1/6/2023: Letterheads for Constituent Colleges

To bring out the uniformity in the documentation, the principals of the constituent colleges are required to make changes in the letterheads for the uniformity.

Resolution: Discussed and Approved



SSAHE/IQAC-Q1/7/2023: Affiliation format in papers

Explanatory note: As NAAC, NIRF and other ranking agencies extracts the publication and citation data using the keyword "Sri Siddhartha Academy of Higher Education", it is required to direct all the faculty, students and research scholars to follow the affiliation format as below. Also the external research scholars have to mention the SSAHE affiliation.

Faculty/student Name

Dept of ABC

Sri Siddhartha Institute of Technology

Sri Siddhartha Academy of Higher Education

Tumakuru, Karnataka, India

Resolution: Discussed and Approved

SSAHE/IQAC-Q1/8/2023: AQAR preparation

AQAR for the academic year 2022-23 has to be prepared by the NAAC committee before 31st October 2023 and shall be made available for the presentation before the Academic Council.

Resolution: Discussed and Approved

Copy to:

1. Office of the Chancellor, SSAHE
2. PS to Vice Chancellor, SSAHE
3. Controller of Examination
4. Principals of SSMC/ SSDC/ SSIT
5. Coordinator, IQAC, SSAHE
6. IQAC Coordinators of SSMC, SSDC, SSIT
7. Office copy

[Signature]
Registrar

REGISTRAR

Sri Siddhartha Academy of Higher Education
Agalakote, B.H. Road, Tumkur - 572 107.