



SRI SIDDHARTHA ACADEMY OF HIGHER EDUCATION

("Deemed to be University u/s 3 of the UGC Act, 1956")

Accredited 'A' Grade by NAAC

Agalakote, B.H.Road, Tumkur-572 107. KARNATAKA, INDIA.

Applications are invited for the following posts of Finance Officer, Administrative Officer, Accountant and Accounts Assistants at Sri Siddhartha Academy of Higher Education, Tumkur

S No.	Designation	Required Essential Qualifications
1	Finance Officer	i). Master's Degree in Commerce / Finance/Accounts / MBA (Fin). At least 10 to 15 years in Accounting / and Audit in Premier Educational / Other Institutions and extensive knowledge in Computer Application of Accounting Software.
2	Administrative Officer	Post Graduate Degree with at least 15 years administrative experience in an Academic Institution or Defense Service. Candidates with academic qualification and experience in administration & HR affairs shall be given preference. Candidate must have good I.T and communication skills and proficient in English Language.
3	Accountant	B.Com / M.Com / MBA (Finance) Degree with 10 years experience in maintenance of books of accounts and records. Knowledge of Computers and Tally / Package / any other accounting package.
4	Accounts Assistant	B.Com / M.Com / MBA (Finance) Degree with 5 years experience in maintenance of books of accounts and records. Knowledge of Computers and Tally / Package / any other accounting package.

Salary and other perks based on Qualification and Experience.

Eligible candidates are requested to send their CV to

Office of the Registrar,

Sri Siddhartha Academy of Higher Education,

Agalakote, B.H. Road, Tumkur on or before 31/01/2020.

Sd/- REGISTRAR